



## **TANZANIA INSTITUTE OF ACCOUNTANCY (TIA)**

### **CALL FOR APPLICATION INTO MARCH INTAKE 2021**

The Chief Executive Officer of Tanzania Institute of Accountancy invites applications from qualified candidates to join **Basic Certificate and Diploma programmes** for March intake 2021.

#### **1.0 Basic Technician Certificate Programmes (NTA Level 4): (One academic year/ two semesters)**

- (i) Basic Technician Certificate in Accountancy (BTCA) – **DAR ES SALAAM, MBEYA, SINGIDA, MTWARA, MWANZA & KIGOMA (Full time)**
- (ii) Basic Technician Certificate in Procurement and Logistics Management (BTCPLM) - **DAR ES SALAAM, MBEYA, SINGIDA, MTWARA, MWANZA & KIGOMA (Full time)**
- (iii) Basic Technician Certificate in Human Resource Management (BTCHRM) - **DAR ES SALAAM & KIGOMA (Full time)**
- (iv) Basic Technician Certificate in Business Administration (BTCBA) – **DAR ES SALAAM (Full time)**
- (v) Basic Technician Certificate in Public Sector Accounting and Finance (BTCPSAF) **DAR ES SALAAM & MBEYA (Full time)**
- (vi) Basic Technician Certificate in Marketing and Public Relations (BTCMPR) **DAR ES SALAAM & MBEYA (Full time)**

**Minimum entry requirements:** At least four (4) passes (grade “D” or above) at certificate of secondary Education (CSEE) excluding religious subjects **OR** National Vocational Award LEVEL 2 accompanied with at least two passes at Ordinary Certificate of Secondary Education

#### **2.0 Diploma Programmes (NTA Level 5 & 6): (Two academic years / Four Semesters)**

- (i) Diploma in Accountancy (DA) - **DAR ES SALAAM, MBEYA, SINGIDA, MTWARA, MWANZA & KIGOMA (Full time).**
- (ii) Diploma in Procurement & Logistics Management (DPLM) **DAR ES SALAAM, MBEYA, SINGIDA, MTWARA, MWANZA & KIGOMA (Full time).**
- (iii) Diploma in Business Administration (DBA) – **DAR ES SALAAM & MTWARA (Full time).**

- (iv) Diploma in Human Resource Management (DHRM)- **DAR ES SALAAM ,MTWARA & KIGOMA (Full time)** .
- (v) Diploma in Public Sector Accounting and Finance (DPSAF) **DAR ES SALAAM & MBEYA (Full time)**.
- (vi) Diploma in Marketing and Public Relations (DMPR) **DAR ES SALAAM & MBEYA (Full time)**.

**Minimum entry requirements:**

- (i) Basic Technician Certificate in related programmes accompanied with at least four passes at Certificate of Secondary Education (CSEE) excluding religious subjects.
- (ii) Advanced Certificate of Secondary Education (ACSEE) with at least **one principal pass and one subsidiary** in relevant subjects excluding Religious subjects.
- (iii) National Vocational Awards (NVA) level 3 accompanied with at least two passes at Certificate of Secondary Education (CSEE) excluding Religious subjects

**MODE OF APPLICATION**

- (i) Applicants for all academic programmes should apply online through our online application system via TIA website [www.tia.ac.tz](http://www.tia.ac.tz). Applicants are advised to observe all the application steps and procedures as guided by the system. Control number will be generated automatically by the system to allow payment of **Tshs.10, 000/=** application fee. Special help on completing applications will be provided for candidates who directly visit any of TIA campuses or call us through mobile contacts **0677 777 746 / 0625 777 744/ 0764777746**

**APPLICATION DEADLINES**

Deadline for applying into advertised programmes is **20th February, 2021.**

**FOR HELP OR ENQUIRIES CALL US THROUGH MOBILE NUMBERS: 0677 777 746 / 0625 777 744/ 0764 777746 OR YOU CAN CONTACT US THROUGH ONE OF THE FOLLOWING ADRESSES**

**THE CHIEF EXECUTIVE OFFICER,  
TANZANIA INSTITUTE OF ACCOUNTANCY (TIA),  
AT THE JUNCTION OF NELSON MANDELA AND KILWA ROAD,  
P.O. BOX 9522,  
DAR ES SALAAM.  
Telephone: +255 22 285 1035/6, Fax: +255 22 736 502630  
Website: [www.tia.ac.tz](http://www.tia.ac.tz)  
Email: [tia@tia.ac.tz](mailto:tia@tia.ac.tz)  
[admission@tia.ac.tz](mailto:admission@tia.ac.tz)**

**OR**

**THE CAMPUS MANAGER,  
MBEYA CAMPUS, MWANJELWA AT THE JUNCTION OF ZAMBIA AND  
AIRPORT ROAD  
P.O. BOX 825,  
MBEYA.  
Telephone: +255 25 2502276 fax +255 25 2503057  
Website: [www.tia.ac.tz](http://www.tia.ac.tz)  
Email: [tiambeya@tia.ac.tz](mailto:tiambeya@tia.ac.tz)**

**OR**

**THE CAMPUS MANAGER,  
AT THE JUNCTION OF MWANZA AND AIRPORT/SEPUKA ROAD,  
P.O. BOX 388,  
SINGIDA.  
Website: [www.tia.ac.tz](http://www.tia.ac.tz)  
Telephone: +255 26 250 2125 fax +255 26 2502844  
Email: [tiasingida@tia.ac.tz](mailto:tiasingida@tia.ac.tz)**

**OR**

**THE CAMPUS MANAGER,  
AT THE SABA SABA GROUNDS,  
P.O. BOX 169,  
MTWARA,  
Website: [www.tia.ac.tz](http://www.tia.ac.tz)  
Telephone/fax: +255 23 2333948  
Email: [tiamtwara@tia.ac.tz](mailto:tiamtwara@tia.ac.tz)**

**OR**

**THE CAMPUS MANAGER,  
MWANZA CAMPUS  
LOCATED AT NYAKATO AREA ALONG MUSOMA ROAD  
(NEAR BUZURUGA BUS STAND)  
P.O. BOX 5247,  
MWANZA,  
Telephone/fax: +255 28 2570475  
Website: [www.tia.ac.tz](http://www.tia.ac.tz)**

**OR**

**THE CAMPUS MANAGER,  
KIGOMA CAMPUS,  
LOCATED AT KIGOMA UJIJI AREA ALONG LUMUMBA ROAD-  
TANZANIA  
RED CROSS BUILDING),  
Website: [www.tia.ac.tz](http://www.tia.ac.tz)  
Email: [tiakigoma@tia.ac.tz](mailto:tiakigoma@tia.ac.tz)**