



## **TANZANIA INSTITUTE OF ACCOUNTANCY (TIA)**

### **REVIEW CLASSES FOR FOUNDATION, PROFESSIONAL STAGES I-IV, ACCOUNTING TECHNICIAN I&II, INTERMEDIATE AND FINAL LEVEL.**

The Chief Executive Officer of Tanzania Institute of Accountancy invites applications from qualified candidates to join review classes conducted at the Institute.

#### **A. REVIEW CLASSES -PSPTB**

##### **1.0 Foundation Stage I –MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

###### **Entry requirements**

- i. Basic Procurement and Supply Certificate from PSPTB
- ii. Form four or equivalent with passes in four subjects and form six certificate
- iii. Basic Technician Certificate (NTA level 4) in Procurement and Supply from any recognized institution by the Board
- iv. Any other qualification recognized by the Board

##### **2.0 Foundation Stage II- MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

###### **Entry requirements**

- i. Foundation stage one
- ii. Any other qualification recognized by the Board

##### **3.0 Professional Stage I- MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

###### **Entry requirements**

- i. Foundation Certificate in Procurement and Supply or equivalent
- ii. Ordinary Diploma (NTA 6) in Procurement and Supply Management
- iii. Any Diploma Specialized in Procurement and Supply Management
- iv. Any other recognized 1<sup>st</sup> Degree other than Procurement and Supply Management
- v. Any other qualification recognized by the Board

##### **4.0 Professional Stage II- MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

###### **Entry requirements**

- i. Professional Stage I

##### **5.0 Professional Stage III- MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

###### **Entry requirements**

- i. Professional Stage II
- ii. Higher Diploma (NTA 7) in Procurement and Supply Management

**6.0 Professional Stage IV- MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

**Entry requirements**

- i. Professional Stage III
- ii. Degree or Advanced Diploma(NTA 8) in Procurement and Supply Management or its equivalent from any recognized Institution

**7.0 Professional Stage V- MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

**Entry requirements**

- i. Professional Stage IV

**B. REVIEW CLASSES- NBAAA**

**1.0 Accounting Technician I (ATEC I)- MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

**Entry requirements**

- i. Certificate of Secondary Education Examination (CSEE) with at least three credit passes and a pass grade in Mathematics and English Language OR
- ii. National Business Examinations NABE Stage II with at least four passes plus a Certificate of Secondary Education OR
- iii. Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and a subsidiary in relevant subjects but must have at least a pass in English and Mathematics at O-level secondary education OR
- iv. A one year certificate from recognized Institution with a pass grade in English and Mathematics at “O” level prior to obtaining such a certificate. Such other certificates as may be recognized by the Board from time to time

**2.0 Accounting Technician II (ATEC II)- MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

**Entry requirements**

- i. Accounting Technical Level I Statement of Success Letter
- ii. A two-year diploma not majoring in accounting – NTA Level 6.

**3.0 Foundation level I - MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

**Entry requirements**

- i. NBAA’s Accounting Technician Certificate (ATEC)
- ii. A two-year Diploma in Accounting/Accounting and Finance - NTA level 6.
- iii. A degree from a recognized University/institution of higher learning (non-accounting)

Exemption shall be considered on subject to subject basis depending on candidate’s specialty.

**4.0 Intermediate level - MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

**Entry requirements**

- i. Holder of NBAA’s Foundation Level Statement of Success Letter
- ii. A degree majoring in Accounting/Accounting and Finance from a recognized University/Institution of Higher Learning.

**5.0 Final level - MBEYA, SINGIDA, DAR ES SALAAM, MWANZA, KIGOMA & MTWARA**

**Entry requirements**

- i. Holder of NBAA Intermediate Level Statement of Success letter.

**Review classes are conducted from July to October 2019. Fee structure can be obtained from respective campuses. Tuition fee payment will be done after securing payment control number and payment is made before commencement of studies.**

**Candidates willing to attend review classes can obtain more information by communicate with the institute through contacts provided below.**

THE CHIEF EXECUTIVE OFFICER,  
TANZANIA INSTITUTE OF ACCOUNTANCY (TIA),  
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[admission@tia.ac.tz](mailto:admission@tia.ac.tz)

OR

THE CAMPUS MANAGER,  
MBEYA CAMPUS, MWANJELWA AT THE JUNCTION OF ZAMBIA AND  
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OR

THE CAMPUS MANAGER,  
AT THE JUNCTION OF MWANZA AND AIRPORT/SEPUKA ROAD,  
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OR

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OR  
THE CAMPUS MANAGER,  
MWANZA CAMPUS  
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Mobile Number-0672360645/0683086450

OR  
THE CAMPUS MANAGER,  
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