



**TANZANIA INSTITUTE OF ACCOUNTANCY
(TIA)**

**KURASINI AT THE JUNCTION OF KILWA/
NELSON MANDELA ROAD**

**P.O. BOX 9522,
DAR ES SALAAM.**

**All Correspondences to be
Addressed to CEO – TIA
TEL. Nos. 2851035, 2851036
FAX. No. 2851038
Direct Line 2851592
Website:www.tia.ac.tz
E-mail: tia@tia.ac.tz.**

2018/2019

MR/MRS/MISS

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**RE: ADMISSION LETTER AND JOINING INSTRUCTIONS FOR BASIC TECHNICIAN
CERTIFICATE PROGRAMMES**

Congratulation for being selected to join TIA!

- I am pleased to inform you that you have been selected for a One year Certificate Course inand you are required to report at **TIA..... Campus.**

2. Fee structure for academic year 2018/2019 is as follows below:

Amount Payable to TIA:	First Semester	Second Semester
o Tuition Fee	623,000	267,000
o NACTE Quality Assurance Fee	15,000	
o Registration Fee	50,000	
o Provisional Results, Statements of Results & Transcripts Costs.	20,000	
o TIASO Contribution	10,000	
o Graduation Costs	25,000	
o TOTAL	743,000	267,000

Fee for foreign students is US DOLLARS 700

3. Accommodation is not guaranteed. Where provided, it will be on the basis of first come first served at an annual rental charge of TSHS. **450,000** payable in lump sum at the beginning of the academic year for Dar es Salaam Campus and TSHS. **250,000** for Mbeya, Singida and Mtwara Campuses. **Payment should be made after a room has been secured.**

NOTE:

- i. Candidates are advised to obtain control number at any TIA campus or through special control number request link provided in TIA website before making any payment. After securing control number candidates can make payment through NMB or CRDB banks OR through mobile networks such as M-pesa, TigoPesa, Airtel Money, TTCL Pesa, Halo Pesa and Ezy Pesa
- ii. **Registration fee amounting to 50,000/= should be paid first to enable student to proceed with registration process.**
- iii. Fees once paid will not be refunded.
- iv. Expenses for meals, books, stationery, calculator and medical allowance have to be met by students' sponsors.
- v. You are required to report for studies on **22nd October, 2018**. All selected applicants must report at the Institute not later than TWO WEEKS after commencement of studies.
- vi. Upon arrival you will have to officially complete the registration process as per the directions which will be provided. Candidates are required to bring one recent passport size photograph, **originals** and **copies** of all academic certificates, result slips, or transcripts and a birth certificate. Any other relevant professional or academic certificate can also be presented.

You are warmly welcome.



Dr. Joseph M. Kihanda
CHIEF EXECUTIVE OFFICER

