



**TANZANIA INSTITUTE OF ACCOUNTANCY  
(TIA)**

**KURASINI AT THE JUNCTION OF KILWA/  
NELSON MANDELA ROAD  
All Correspondences to be  
Addressed to CEO – TIA  
TEL. Nos. 2851035, 2851036  
FAX. No. 2851038  
Direct Line 2851592  
E-mail: tia@tia.ac.tz.**

**P.O. BOX 9522,  
DAR ES SALAAM.**

**2017/2018**

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**MR/MRS/MISS**

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**RE: ADMISSION LETTER AND JOINING INSTRUCTION  
FOR BACHELOR DEGREE IN ACCOUNTANCY**

1. I am pleased to inform you that you have been selected for a three-year Bachelor **Degree in** .....and you are required to report at **TIA**..... **Campus**
2. Fees structure for Bachelor Degree in Accountancy (BAC) in academic year 2017/2018 is as follows below:

<b>Amount Payable to TIA</b>	<b>1<sup>ST</sup> Semester</b>	<b>2<sup>nd</sup> Semester</b>
• Tuition Fees	934,500/=	400,500/=
• NACTE Quality Assurance Fee	20,000/=	
• Registration fee	50,000/=	
• Transcripts, statements/Provisional results costs.	20,000/=	
• TIASO	10,000/=	
<b>TOTAL</b>	<b>1,034,500</b>	<b>400,500</b>

3. Accommodation is not guaranteed. Where provided, it will be on the basis of first come first served at rental charge of TSHS. 430,000 for Dar es Salaam campus and TSHS. 250,000 for Mbeya & Singida campuses per annum payable in lump sum at the beginning of the academic year. **Payments should be made after a room has been secured.** (Fee once paid is not refundable)

**NOTE:**

- i. All cheques and Cash should be addressed to **NMB ACCOUNTS: CHIEF EXECUTIVE OFFICER TANZANIA INSTITUTE OF ACCOUNTANCY-DSM 2061100017, CAMPUS MANAGER TIA- MBEYA- 6101100024, CAMPUS MANAGER TIA- SINGIDA 50810009637, and CAMPUS MANAGER TIA-MWANZA 31110003547.** Tuition fee can be paid at any NMB branch provided the account number and name has been written accurately.
- ii. **Registration fee amounting 50,000/= should be paid in a separate bank deposit slip.**
- iii. **Candidates should deposit tuition fee on account numbers indicated above by observing the campus in which they have been selected.** Original Bank Pay-in-slip should be submitted to a campus during time of reporting for studies.
- iv. Tuition fee can be paid at any NMB branch provided the account number and name has been written accurately.
- v. The Institute will not entertain requests for payments other than that stipulated in number 2 and 3.

V.Fees once paid will not be refunded.

4. All expenses for meals, books, stationery, calculator and medical are met by the student.

You are required to report at the Campus from **30<sup>th</sup> October, 2017.** All selected applicants must report at the Institute not later than TWO WEEKS after commencement of studies.

5. Upon arrival you should officially complete the registration process as will be directed. Candidates are required to bring originals and **copies** of all academic certificates, result slips, or transcripts and birth certificate, and other relevant certificates if any. You are also required to bring with you one (1) recent passport size photograph.

You are warmly welcome.



Dr. Joseph M. Kihanda  
**CHIEF EXECUTIVE OFFICE**