



**TANZANIA INSTITUTE OF ACCOUNTANCY
(TIA)**

KURASINI AT THE JUNCTION OF KILWA/
NELSON MANDELA ROAD
All Correspondences to be
Addressed to CEO – TIA
TEL. Nos. 2851035,2851036
FAX. No. 2851038
Direct Line 2851592
E-mail: tia@tia.ac.tz.

P.O. BOX 9522,
DAR ES SALAAM.

2017/2018

MR/MRS/MISS

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**RE: ADMISSION LETTER AND JOINING INSTRUCTIONS
FOR BACHELOR DEGREE PROGRAMMES
(BPLM, BBA, BHRM, BMPR & BPSAF)**

- I am pleased to inform you that you have been selected for a three-year Bachelor **Degree in**and you are required to report at **TIA**..... **Campus**.
- Fees structure for the above programmes in academic year 2017/2018 is as follows below:

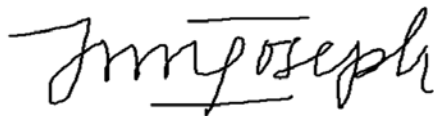
Amount Payable to TIA	1st Semester	2nd Semester
• Tuition Fees	864,500/=	370,500/=
• NACTE Quality Assurance Fee	20,000/=	
• Registration	50,000/=	
• Ttranscripts, Statements/provisional results costs.	20,000	
• TIASO	10,000/=	
TOTAL	964,500	370,500

- Accommodation is not guaranteed. Where provided, it will be on the basis of first come first served at rental charge of TSHS. 430,000 for Dar es Salaam campus and TSHS. 250,000 for Mbeya and Singida campuses per annum payable in lump sum at the beginning of the academic year. **Payment should be made after a room has been secured.**

NOTE:

- i.* All cheques and Cash should be addressed to **NMB ACCOUNTS: CHIEF EXECUTIVE OFFICER TANZANIA INSTITUTE OF ACCOUNTANCY-DSM 2061100017 , CAMPUS MANAGER TIA-MBEYA 6101100024, CAMPUS MANAGER TIA-SINGIDA 50810009637,CAMPUS MANAGER TIA -MWANZA 31110003547.** Tuition fee can be paid at any NMB branch provided the account number and name has been written correctly.
 - ii.* **Registration fee amounting 50,000/= should be paid in a separate bank deposit slip**
 - iii.* **Candidates should deposit tuition fee on account numbers indicated above by observing the campus in which they have been selected.** Original Bank Pay-in-slip should be submitted to a campus during time of reporting for studies
 - iv.* The Institute will not entertain requests for payments other than that stipulated in number 2 and 3.
 - v.* Fees once paid will not be refunded.
4. All expenses for meals, books, stationery, calculator and medical are met by the student.
- 5 You are required to report at the Campus from **30th October 2017**. All selected applicants must report at Institute not later than **TWO WEEKS** after commencement of studies.
6. Upon arrival you should officially complete the registration process as will be directed. Candidates are required to bring originals and **certified copies** of all academic certificates ,result slips, or transcripts and birth certificates, and other relevant certificates if any. You are also required to bring with you one (1) recent passport size photograph.

You are warmly welcome.



Dr. Joseph M. Kihanda
CHIEF EXECUTIVE OFFICER