



**TANZANIA INSTITUTE OF ACCOUNTANCY
(TIA)**

**KURASINI AT THE JUNCTION OF KILWA/
NELSON MANDELA ROAD
All Correspondences to be
Addressed to CEO – TIA
TEL. Nos. 2851035, 2851036
FAX. No. 2851038
Direct Line 2851592
E-mail: tia@tia.ac.tz
Website: www.tia.ac.tz**

**P.O. BOX 9522,
DAR ES SALAAM.**

MAY 2016

Mr/Miss/Mrs

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**RE: ADMISSION LETTER AND JOINING INSTRUCTIONS
FOR DIPLOMA PROGRAMMES**

1. I am pleased to inform you that you have been selected for a two-year Diploma Programme inand you are required to report at **TIA.....Campus**

2. Fees structure for academic year 2016/2017 is as follows below:

First year		
	First Semester	Second Semester
Amount Payable to TIA:		
o Tuition Fee	689,500	295,500
o NACTE Quality Assurance Fee	15,000	
o Registration Fee	30,000	
o Provisional Results, Statements of Results & Transcripts Costs.	20,000	
o TIASO Contribution	10,000	
o TOTAL	764500	295,500
Second year		
	First Semester	Second Semester
o Tuition Fee	689,500	295,500
o NACTE Quality Assurance Fee	15,000	
o Registration Fee	20,000	
o Provisional Results, Statements of Results & Transcripts Costs.	20000	
o Graduation Costs	35000	
o TIASO Contribution	10,000	
o TOTAL	789500	295,500

3. Accommodation is not guaranteed. Where provided, it will be on the basis of first come first served at an annual rental charge of TSHS. **430,000** for Dar es Salaam Campus and TSHS. **250,000** for Mbeya, Singida and Mtwara Campuses payable in lump sum at the beginning of the academic year. **Payment should be made after a room has been secured.** (money Once paid is not refundable)

NOTE:

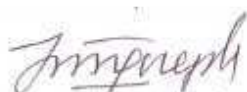
- i. All cheques and Cash should be addressed to **NMB ACCOUNTS ,CHIEF EXECUTIVE OFFICER TANZANIA INSTITUTE OF ACCOUNTANCY-DSM 2061100017 , CAMPUS MANAGER TIA-MBEYA 6101100024, CAMPUS MANAGER TIA - SINGIDA 50810009637 , CAMPUS MANAGER TIA- MTWARA 7061100044, CAMPUS MANAGER TIA-MWANZA 31110003547 and CAMPUS MANAGER TIA- KIGOMA 51610006979.**
- ii. **Candidates should deposit tuition fee on account numbers indicated above by observing the campus in which they have been selected.** Original Bank Pay-in-slip should be submitted to a campus during time of reporting for studies.
- iii. Tuition fee can be paid at any NMB branch provided the account number and name has been written correctly.
- iv. The Institute will not entertain requests for payments other than that stipulated in number (ii) and (iii) above.
- v. Fees once paid will not be refunded.

4. All expenses for meals, books, stationery, calculator and medical are met by the student.

5. You are required to report at the Campus on **12thSeptember 2016**. All selected applicants must report at the institute not later than TWO WEEKS after commencement of studies.

6. Upon arrival candidates should officially complete the registration process as will be directed. Candidates are required to bring certified form four/ six or Basic Technician Certificates & birth certificate, OR other relevant certificates (if any). You are also required to bring with you one (1) recent passport size photograph.

You are warmly welcome.



Dr. Joseph M. Kihanda
CHIEF EXECUTIVE OFFICER