



**TANZANIA INSTITUTE OF ACCOUNTANCY  
(TIA)**

**KURASINI AT THE JUNCTION OF KILWA/  
NELSON MANDELA ROAD  
All Correspondences to be  
Addressed to CEO – TIA  
TEL. Nos. 2851035,2851036  
FAX. No. 2851038  
Direct Line 2851592  
E-mail: tia@tia.ac.tz.**

**P.O. BOX 9522,  
DAR ES SALAAM.**

**OCTOBER 2016**

**MR/MRS/MISS**

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**RE: ADMISSION LETTER AND JOINING INSTRUCTIONS  
FOR BACHELOR DEGREE PROGRAMMES  
(BPLM, BBA, BHRM, BMPR & BPSAF)**

- I am pleased to inform you that you have been selected for a three-year Bachelor **Degree in** .....and you are required to report at **TIA**..... **Campus**.
- Fees structure for the above programmes in academic year 2016/2017 is as follows below:

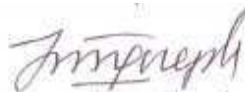
<b>Amount Payable to TIA</b>	<b>1<sup>st</sup> Semester</b>	<b>2<sup>nd</sup> Semester</b>
• Tuition Fees	864,500/=	370,500/=
• NACTE Quality Assurance Fee	20,000/=	
• Registration	30,000/=	
• Ttranscripts, Statements/provisional results costs.	20,000	
• TIASO	10,000/=	
<b>TOTAL</b>	<b>944,500</b>	<b>370,500</b>

- Accommodation is not guaranteed. Where provided, it will be on the basis of first come first served at rental charge of TSHS. 430,000 for Dar es Salaam campus and TSHS. 250,000 for Mbeya and Singida campuses per annum payable in lump sum at the beginning of the academic year. **Payment should be made after a room has been secured.**

**NOTE:**

- i. All cheques and Cash should be addressed to **NMB ACCOUNTS , TANZANIA INSTITUTE OF ACCOUNTANCY-DSM 2061100017 , TIA CAMPUS MANAGER MBEYA 6101100024, TIA CAMPUS MANAGER SINGIDA 50810009637 , TIA CAMPUS MANAGER MTWARA 7061100044, TIA CAMPUS MANAGER MWANZA 31110003547 and TIA CAMPUS MANAGER KIGOMA 51610006979.**
  - ii. **Candidates should deposit tuition fee on account numbers indicated above by observing the campus in which they have been selected.** Original Bank Pay-in-slip should be submitted to a campus during time of reporting for studies
  - iii. Tuition fee can be paid at any NMB branch provided the account number and name has been written correctly.
  - iv. The Institute will not entertain requests for payments other than that stipulated in number (ii) and (iii) above.
  - v. Fees once paid will not be refunded.
4. All expenses for meals, books, stationery, calculator and medical are met by the student.
  5. You are required to report at the Campus from **15<sup>th</sup> October 2016 to 29<sup>th</sup> October 2016**
  6. Upon arrival you should officially complete the registration process as will be directed. Candidates are required to bring originals and **certified copies** of all academic certificates ,result slips, or transcripts and birth certificates, and other relevant certificates if any. You are also required to bring with you one (1) recent passport size photograph.

You are warmly welcome.



Dr. Joseph M. Kihanda  
**CHIEF EXECUTIVE OFFICER**